**Accounts Apprentice | Leominster | £8,944 per annum**

A fantastic opportunity to learn about the various workings of a finance function in a fast paced and high growth company. The finance apprentice will support the different functions within finance whilst studying for the AAT qualification.

**Main Duties (but not limited to): -**

* Assisting with processing invoices and supplier payments.
* Processing employee expenses, ensuring they are in line with the company expenses policy.
* Credit control, including preparing and sending letters and telephoning customers.
* Banking customer cheques and processing receipts.
* Running customer statements at the start of each month and new customer follow ups.
* Offering support to the sales and office teams members as required.
* General office administration duties including photocopying, printing, filing and scanning.

**About you**

* Educated to A Level standard
* GCSEs at grades C/4 or above in Maths and English
* Strong organisational and time management skills
* Excellent numeracy skills
* Reliable and responsible
* Interest in a career in finance with a desire to become a qualified accountant

**About us**

Agri-Lloyd has been at the forefront of ruminant nutrition for over thirty years and is recognised as one of the few real specialists in this field. Acquired in 1998 by Tangerine Holdings Ltd, Agri-Lloyd is now the cornerstone of a group of companies supplying unique and innovative nutritionally inspired products to the professional livestock farmer.