Up to £35,000pa – Based in Lytham, Lancashire

We welcome applicants from ‘agency’ recruiters looking to make the move to ‘in-house’ recruitment.

An excellent opportunity to join a company that offers genuine progression.

**About the role**

Working closely with key stakeholders and hiring managers, you will be responsible for providing a full in-house recruitment service.

Critical to your success will be your ability to communicate effectively with people at all levels of seniority within the business.

Tangerine Holdings is a diverse group of companies that span over animal nutraceuticals through to leisure & hospitality, therefore approaching this role with a consultative mindset is essential.

* Delivering a full in-house recruitment service.
* Working on multiple roles at any given time.
* Ensuring that updates are communicated to hiring managers where appropriate.
* Gain a clear understanding of role requirements. In particular, ensuring a through understanding of the nuances of each individual company and(or) department.
* Manage candidate process including pre-screening, telephone and face to face interviewing, progress updates, rejections and offer processes.
* Pro-actively talent pool candidates.

**About you**

* Previous experience as an in-house or agency recruiter (having experience of both would be highly advantageous).
* Experience of pro-actively recruiting difficult to fill roles through LinkedIn is essential.
* Up to date with employment law and best recruitment practice.
* Highly effective communicator at all levels.
* Must have a high attention to detail.
* Working knowledge of MS Office.
* Proficient in writing engaging job adverts.
* Excellent organisation and prioritisation skills.
* Competent at dealing with ever changing demands.

Your personality is what really counts with us - your ambition, drive, and determination will make you stand out at Tangerine!