**Buyer – based in Lytham, £20000 to £24000 (dependent upon experience)**

Reporting to the Group Buyer. A great opportunity to join a successful team in a challenging role.

**Role Summary**

You will play an integral role in the company’s manufacturing operation and in conjunction with the Group Buyer and Production Planner you will be responsible for sourcing the supply of goods and services.

Main duties: -

Placing Purchase Orders

* Ordering of raw materials and finished goods.
* Ordering of marketing materials, support services and any other required items.
* Liaising with the Group Buyer and Production Planner to ensure stock is ordered at the correct levels.
* Administering and ensuring the integrity of all purchasing SOP’s.

Ensure Effective and Efficient Delivery of Raw Materials

* Availability of raw materials is critical to the production operation; therefore you will ensure that goods are ordered at the correct time, allowing for transportation and testing.
* Ensure that price of goods includes freight, this can have a detrimental effect on costs if this is not factored into the buying prices.

Work to Continually Reduce Prices

* Look to reduce costs and improve terms, whilst the cheapest price will not always determine the buying decision it obviously has a huge impact on profitability.
* Ensure that any new supply has a minimum of three quotations for comparison.

Improve Supplier Terms and Conditions

* Improve the terms and conditions we have with our suppliers.

**About You**

* Highly capable communicator at all levels.
* Excellent time management skills.
* Good working knowledge of MS Office (especially Excel and PowerPoint).
* Experience within a buying function.
* Ideally CIPS qualified.

**About Us**

The Tangerine Group is a privately held company based in Lytham. Within the group are ten limited companies, each operating as stand-alone entities. We specialise in the manufacture and sales of animal health and nutrition products for farm and companion animals, including veterinary and equine products.

We’re passionate about being the best and you should be too!

**Interested?**

Apply online for immediate consideration.